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|  | Data Protection | ID: DS026 | Revision: 002 |
| | | Status: Approved | |
| | Information Requirements Interested Party/Customer/ Other External Party | Date: 16.09.2020 | |

Information on processing personal data of Interested Party, Customer and Other External Party per Art. 13 GDPR

Dear interested party / customer / external party,

We take the protection of your personal data very seriously. We process your data in accordance with the EU General Data Protection Regulation (GDPR) and the Data Protection Adaptation and Implementation Act EU (DSAnpUG-EU). The following details how we process your data according to Art. 12 and 13 GDPR.

Who is responsible for data processing? (Art. 13, 1 a, b GDPR)

Responsible for data processing:

Interroll Engineering GmbH
 Höferhof 16, 42929 Wermelskirchen
 Phone: +49 (0) 219323 – 0
 E-Mail: datenschutz@interroll.com

Ask questions about data protection to:

Interroll Engineering GmbH
 GDPR-Coordinator
 Höferhof 16, 42929 Wermelskirchen
 Phone: +49 (0) 219323 – 0
 E-Mail: datenschutz@interroll.com


For what purposes and on what legal basis do we process your personal data? (Art. 13, 1 c, d and 2 f GDPR)

If you contact us for an offer, we store your data in our customer or supplier database so that we can access it in the event of the conclusion of the contract (Art. 6, 1 b GDPR). If we only respond to a request from you, we will only store your data for the purpose of answering your request and will not use your data for any other purpose (Art. 6, 1 f GDPR). We only process such data that we have received from you directly in the context of the respective business transaction or in general communication, e.g. for the conclusion and execution of contracts.

If we have received your consent (pursuant to Art. 6, 1 a), we process your data for the purposes of information and consulting on products and services as well as marketing.

If necessary, we will process your data to protect ours or third parties' legitimate interest in accordance with Art. 6, 1 f GDPR, such as for the assertion of legal claims and defense in legal disputes or for the guarantee of IT operations and security.

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|--|-------------------------------|------------------------------|-----------------------------|-----------------------|
| Created by: i.A. Tim Löber, CONCEPTEC GmbH | Created: 08.09.2020 | Released: i.A. K. Bärwald | Release Date: 16.09.2020 | Page 1 of 3 |
|--|-------------------------------|------------------------------|-----------------------------|-----------------------|

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|---|---|------------------|---------------|
|  | <h2 style="text-align: center;">Data Protection</h2> | ID: DS026 | Revision: 002 |
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In order to comply with legal requirements, we may or must, if necessary, process your data and pass it on to third parties (pursuant to Art. 6, 1 c).

We do not use your data in any way for automated decision making or profiling.

Who receives your personal data? (Art. 13, 1 e, f GDPR)

We generally do not pass on personal data to third parties unless you have given your consent (see above), there are legitimate interests (Art. 6, 1 f GDPR) or it is necessary for the execution of pre-contractual measures or the fulfillment of contractual obligations. Data can then also be transmitted to other companies of the Interroll Group. Various activities in the field of financial accounting are assigned to Interroll Holding GmbH, which works as a service provider for Interroll Engineering GmbH. The processing of the data takes place there as order processing according to Art. 28 GDPR. Furthermore, within the scope of contract processing, your data may also be received by respective external service providers, which we have obligated to keep confidential by means of corresponding contractual regulations (e.g. in accordance with Art. 28 GDPR).

We primarily process your data in Germany. Under certain circumstances, data is also exchanged with sales companies in other EU states, provided that we obtain your data for the purposes of formulating or accepting a quotation. We have no intention of processing the data in third countries. An exception to this is Switzerland as this is where several Interroll companies are based. An adequacy decision applies to Switzerland. This decision is adopted by the European Commission in accordance with Article 45 GDPR, which specifies that a third country (i.e. a country which is not bound to the GDPR) or an international organisation provides an adequate level of protection for personal data. Provided that your data is not transmitted to a third country which has not been recognised as providing adequate protection within the Interroll Group, this is lawful in accordance with the provisions of Article 44 et seq. GDPR.


How long is the data stored? (Art. 13, 2 a GDPR)

In principle, we only store your data for as long as required by law. Data that we process based on your consent will be stored until revoked. We store data that we process on the basis on a legitimate interest for as long as the legitimate interest exists.

What are your rights and obligations? (Article 13 (2b, c, d, e) GDPR)

- In accordance with **Article 15 GDPR**, you have right of access by the data subject. This means that you can request confirmation from us on whether we are processing personal data that concerns you.
- In accordance with **Article 16 GDPR**, you have the right to rectification. This means that you can request that we rectify any incorrect personal data that concerns you.
- In accordance with **Article 17 GDPR**, you have the right to erasure ("right to be forgotten"). This means that you can request that we erase any personal data that concerns you without delay – unless we cannot erase your data because we must comply with legal retention obligations, for example.

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|--|-------------------------------|------------------------------|-----------------------------|-----------------------|
| Created by: i.A. Tim Löber, CONCEPTEC GmbH | Created: 08.09.2020 | Released: i.A. K. Bärwald | Release Date: 16.09.2020 | Page 2 of 3 |
|--|-------------------------------|------------------------------|-----------------------------|-----------------------|

| | | | |
|---|---|------------------|---------------|
|  | Data Protection | ID: DS026 | Revision: 002 |
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- In accordance with **Article 18 GDPR**, you have the right to restriction of processing. This means that we will virtually cease to process your personal data any further, apart from storing it.
- In accordance with **Article 20 GDPR**, you have the right to data portability. This means that you have the right to receive the personal data that concerns you, which you have provided to us, in a structured, commonly used and machine-readable format, and to transmit that data to another controller.
- In accordance with **Article 7 (3) GDPR**, you have the right to withdraw any given consent at any time for the future.
- In accordance with **Article 77 GDPR**, you have the right to lodge a complaint with the competent supervisory authority.

If you want to exercise your rights, please contact the data protection officer (see above for contact details) in writing (by post or e-mail).

In addition, you have the right to object. This is explained in more detail at the end of this data protection information.

Competent supervisory authority

North Rhine-Westphalia (NRW) State Commissioner for the Protection of Data and Freedom of Information
Address: Kavalleriestr. 2 – 4, 40312 Düsseldorf
Postal address: Postfach 20 04 44, 40102 Düsseldorf
Phone: +49 (0) 211/38424-0
E-Mail: poststelle@ldi.nrw.de

Information about your right to object in accordance with Article 21 General Data Protection Regulation (GDPR)

You have the right to object at any time, on grounds relating to your situation, to the processing of personal data that concerns you which is based on Article 6 (1f) GDPR (data processing based on a balancing of interests); this includes any profiling based on this provision as defined in Article 4 (4) GDPR.

Should you object, we will cease to process your personal data unless we can provide compelling legitimate grounds for doing so which outweigh your interests, rights and freedoms, or unless the processing is used to assert, exercise or defend legal claims.

You can send your objection without using any special forms and it should preferably be addressed to our data protection officer (see above for contact details).

You only must provide us with the personal data necessary for your business relationship and the fulfillment of the associated contractual obligations or which we are legally obliged to collect (e.g. money laundering law, trade and finance laws). Otherwise, we cannot or may not have a business relationship with you or conclude and execute a contract with you.

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| Created by: i.A. Tim Löber, CONCEPTEC GmbH | Created: 08.09.2020 | Released: i.A. K. Bärwald | Release Date: 16.09.2020 | Page 3 of 3 |
|--|-------------------------------|------------------------------|-----------------------------|-----------------------|